

Little
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Personalised Learning Platform

ECPC Handbook



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What is ECPC

ECPC (Early Childhood Preparatory Course) is a Diploma in Montessori Education, designed to prepare aspiring educators to work with young children using Montessori principles. The course provides a strong foundation in early childhood education, child psychology, and hands-on teaching methods, blending theory with practical training to create confident and capable Montessori teachers.

Course Structure

Duration: 12 Months

8 Months Theory

150 Hours of Practical Training

No	Subjects
1	Educational psychology
2	Montessori philosophy
3	Preschool Education
4	Preschool Management
5	Practical
6	Communicative English

Course Modules

1. Educational Psychology (25 Sessions)

This module provides an understanding of the psychological principles underlying child growth, development, and learning.

Contents include:

Educational Psychology: An Introduction
Growth and Development
Needs of Children
Intelligence
Memory
Learning
Health and Nutrition

2. Preschool Education (28 Sessions)

Focuses on the foundations of early childhood education, teaching methods, and curriculum planning.

Contents include:

Pre-school Education
Different Policies And councils For Pre-School Education
Different settings of Pre-School Education
Educational Philosophy of Different Thinkers
Pedagogical Approaches

3.Preschool Management (20 Sessions)

This module equips trainees with the skills required to establish and manage preschool institutions effectively.

Learning Environment
Administration and Management of early childhood care and education(ECCE)Centre
Financial Resources
Physical resources
Human Resources
Community Resources

4. Montessori Philosophy (18 Sessions)

Introduces the philosophy and core principles of Dr. Maria Montessori's educational approach.

Basics of Montessori Education
Methods of Montessori Education
Designing of a Montessori Educatioj
Assessment and Evaluation in Montessori Education

Communicative English(12 sessions)

This 8-month plan ensures that teachers move from basic clarity → interactive confidence → empathetic classroom communication → professional fluency in a structured, self-paced way.

Around 10 to 12 case studies with real-time classroom scenarios to practice and assess your classroom communication skills.

To improve your vocabulary, pronunciation, and confidence, teachers will also assign self-practice tasks, such as writing journals, creating podcasts, and reviewing books.

Please remember that attending the session alone won't help you become fluent in English conversation; your own efforts are also highly important. For best results, make reading, speaking, and listening a daily priority.

Practical (43 sessions)

- Practical Life Exercises
- Sensorial Book
- Language Area
- Mathematics
- Cultural Subjects

- **Practical Life Exercises**

The Montessori practical life area focuses on developing a child's independence, coordination, concentration, and sense of responsibility through hands-on activities from daily life. Its specialities include a prepared environment with real-life materials, fostering self-confidence and a love of learning. The activities are divided into five main categories:

Care of the Self, Care of the Environment, Grace and Courtesy, Control of Movement and Preliminary Exercise. These categories help individuals develop independence and life skills through activities like dressing, cleaning, social interactions, and learning to coordinate movement.

- **Sensorial**

The Montessori sensorial area refines the senses, developing cognitive abilities like concentration and discrimination through specially designed materials. Its specialties include self-correcting materials that focus on one quality (like size, shape, or color) at a time to promote abstract thinking and a foundation for future learning. Key categories include visual (e.g., Pink Tower), tactile (e.g., Sandpaper Letters), baric (weight), thermic (temperature), auditory, olfactory, gustatory, and stereognostic (sense of touch to identify objects).

- **Language**

The Montessori language area is specialised in its multi-sensory and phonetic approach, moving from concrete to abstract concepts. It is divided into categories including oral language (listening, vocabulary, speaking), written language (writing, spelling, punctuation), handwriting (pencil grip, letter formation), reading (phonics, word recognition), and grammar (parts of speech, sentence analysis).

- **Mathematics**

The speciality of the Montessori math area is its use of hands-on, concrete materials to teach abstract concepts, progressing from tangible to symbolic understanding. The six main categories are Numbers through Ten, The Decimal System, Counting beyond Ten, Arithmetic Tables, Passage to Abstraction, and Fractions. This method emphasizes a sequential, individualized approach that builds a strong foundation for problem-solving and a positive attitude toward math.

- **Culture**

The Montessori culture area is a comprehensive curriculum that introduces children to the world and their place in it through integrated subjects, fostering curiosity and respect for diversity. Its specialities include a hands-on, experiential approach and a wide range of categories: Geography, History, Science (including zoology and botany). This holistic approach aims to build a foundation for later, more abstract learning.

ECPC Work Structure

Project	<p>Who is Dr. Maria Montessori & Montessori System of Education. Students research, prepare, and present the project demonstrating understanding of Montessori philosophy.</p>
Assignments	<p>Assignments are a vital part of Montessori teacher training. They must be completed individually with proper understanding. Each assignment is an opportunity for growth, learning, and staying updated in education. Assignment 1-4 should be done thoroughly and uploaded</p>

Rhyme Presentation	Students select a suitable rhyme, prepare a presentation, record it as a video, and upload it .Develops confidence, creativity, and teaching skills
Story Presentation	Students select a suitable story, prepare a presentation, record it as a video, and upload it . Enhances storytelling and communication skills.
Demo Presentation	Students take a topic, conduct a demo class, record it as a video, and upload it. Showcases classroom handling and teaching techniques

Assessment Test	Assesement test conducted after 2 months covering Educational Psychology, Preschool Education, Preschool Management, and Montessori Philosophy to evaluate understanding of theoretical knowledge
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All works must be completed on time and will be evaluated. Marks will be uploaded as CEED internal marks without exception

Exams & Practical Assessment

Viva Phase 1	<p>Assesses skill in presenting Montessori materials and understanding of core theories. Presentation and responses in English; limited Malayalam allowed.</p> <p>Conducted via live video (Zoom/Google Meet).</p> <p>Prepare materials and attend maximum 3 mock viva sessions. If a student misses the viva or exam, it must be completed within 30 days. Any delay should be emailed to the Senior Program Officer (SPO) with proof..</p>
Theory Exam	<p>Covers all 4 theory papers. Montessori Philosophy.</p> <p>Trainees must email SPO with proof after attending the exam. Any pending exams must be completed within 30 days.</p>

Teaching Practice	Prepare 10 lesson plans and demo videos, and also an observation report . Demonstrates practical teaching skills and methodology.
Viva Phase 2	Related to Teaching Practice only. Trainees attend Phase 2 viva after completing all teaching practice requirements. Any re-viva must be completed within 30 days; delays require email to SPO with proof.

FICS Exam	Exam to obtain FICS UK Certification. Trainees must attend the exam and complete certification requirements before being eligible for the certificate.
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Complete all required processes, including exams, assignments, and practical assessments, to obtain the course certificate

Mode Of Delivery

- Classes through Interval Learning App
- Assignments via Google Classroom
- Live sessions
- In case of absence, students must inform their mentor in advance.
- All students are requested to keep their cameras turned on during the Live session
- Recorded Session Availability (upto 90 days)

Roles & Contact Points

CRO (Client Relations Officer): First point of contact for doubts and coordination

Quality Auditor: **Ms. Sana Nasrin (91 9645000863)**

Help Desk - **+91 97470 00184**

Attendance Policy

- Minimum **75%** attendance required
- Mandatory participation in live sessions and submissions
- Attendance tracked through Live Learning App.

Certiifcates

1.UK Certification

2.CEED International Certification

Placement Support:

100% Placement Support within Intreval Learning or partner institutions upon **SUCCESSFUL COMPLETION** of the course and **Evaluation After the Course**

Terms and Conditions

General Conduct

- Students must maintain a professionalism and respectful behavior
- Plagiarism in assignments will lead to disqualification

Leave Policy

- Leaves must be informed in advance to CRO
- Prolonged absence may impact course completion

Fee Policy

- Fees once paid are non-refundable (only the case is applicable according to our policy)
- Installments (if allowed) must be paid on time

Assignment Deadlines

- Late submissions without valid reason will not be accepted
- Extensions can be requested through CRO

Use of App & Tools

- Access to the Inter AI Learning App is mandatory
- Students must not share class links or materials publicly which leads to necessary actions.

Grievance Redressal

- First contact: CRO
- If unresolved: Raise ticket to Help Desk
- Escalation: Quality Auditor or Program Head

Student Story & Testimonial Usage

- By enrolling in the ECPC course, students provide consent for Intervale Learning to use their name, photograph, testimonial, and placement details for marketing and promotional purposes.
- This includes (but is not limited to) the use of success stories, placement updates, student feedback, and visuals across our social media platforms, website, brochures, and other promotional materials.
- In case a student wishes to opt out, they must inform the Client Relations Officer in writing at the time of placement confirmation



THANK YOU

“Teaching is not about answers. It’s about guiding minds, opening hearts, and shaping dreams parenting or child development”



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